

# CPES JOB OPENING LIST - TUCSON

Thursday - March 11, 2010

Website: [www.cpes.com](http://www.cpes.com)

**Employment & Training Center: 1430 E. Ft. Lowell-#210, Tucson AZ 85719 Phone: (520) 325-9688 Office Hrs: Mon-Fri 8 a.m. - 4 p.m.**

SITE NAME & GENERAL LOCATION	A.D.	POSTING DATE	CLOSING DATE	SPECIFIC JOB REQUIREMENT & SITE NEEDS	CURRENT SHIFT HOURS OPEN AT SITE	HRS PER WK
<b>DIRECT SUPPORT PROVIDER OPENINGS</b>						
<b>On-Call/Relief (TT)</b>	Bennetti	12/4/2009	Open Until Filled	<p>Busy relief team looking for BHPP (United States High School Diploma/GED) and DSP staff. Mornings, Afternoons &amp; Awake Overnight Shifts based on site; bilingual preferred; standard skills w/hygiene &amp; aggression based upon site; wheelchairs, lifting, both verbal &amp; non-verbal consumers based upon site; read &amp; write &amp; speak English clearly. Good communication, writing &amp; interpersonal skills to work w/individuals w/varying degrees of disabilities &amp; behavioral issues; ability to lift 50 lbs; enthusiastic &amp; energetic to assist consumers. Applicant must be 21 years of age or older; valid AZ Driver's License. Must be flexible to work a variety of programs. <b>MUST BE A DRIVER.</b> Standard Computer Skills</p>	<p>On Call Position. Applicant <b>MUST HAVE</b> an AZ Driver's License and be able to driver CPES vehicles. Applicant must be available to work between 20-30 hours per week as needed in CPES settings located thru-out the Tucson area.</p>	20-40
<b>Verde (E)</b>	San Jose	2/8/2010	Open Until Filled	<p><b>MALE pref.</b>, minimum skills w/hygiene, maximum skills w/aggression, bilingual pref., applicant must have SMI/DDD experience. Good writing &amp; language skills to do progress notes on computer. Must be a driver. Standard Computer Skills</p>	<p>Thurs 7:30a-Noon &amp; 2p-10p, Fri 7:30a-9a &amp; 2p-10p, Sat 9a-10p Staff Mtg Thurs 10a-Noon</p>	35-40
<b>Desert Cove (C)</b>	Gallon	2/17/2010	Open Until Filled	<p>Standard skills w/hygiene, maximum skills w/aggression. Ideal candidate is active w/sports &amp; works well independently as candidate would work 1:1 w/individual in his home. Experience working w/people with aggression preferred. Non-Driver position.</p>	<p>Fri 3:30p-10p, Sat 8a-9p</p>	19.5
<b>Montrose (W)</b>	Gallon	3/3/2010	Open Until Filled	<p>Maximum skills w/hygiene, standard skills w/aggression, lifting, non-verbal consumer, experience w/varying degrees of disabilities preferred. Must be a driver. Standard Computer Skills</p>	<p>Sat-Sun 9a-9p</p>	24
<b>Katalina (E)</b>	San Jose	3/3/2010	Open Until Filled	<p>Awake overnights, standard skills w/hygiene, maximum skills w/aggression, lifting, must be a driver. Standard Computer Skills</p>	<p>Mon 3p-9p, Tues 2p-Mid, Wed-Thurs 3p-Mid Staff Mtg every Thursday 11a-1p</p>	36
<b>Katalina (E)</b>	San Jose	3/3/2010	Open Until Filled	<p>Awake overnights, standard skills w/hygiene, maximum skills w/aggression, lifting, must be a driver. Standard Computer Skills</p>	<p>Sun 7a-8a &amp; 9a-Mid, Mon 7a-8a, Tues-Wed 2p-9p Staff Mtg Thurs 11a-1p</p>	33
<b>Acacia (NW)</b>	San Jose	3/11/2010	Open Until Filled	<p>Standard skills w/hygiene &amp; aggression. Must be available for two staff meetings per month, usually on Wed or Thurs. evenings. Must be a driver. Standard Computer Skills</p>	<p>Sat-Sun 9a-9p, Mon 2p-10p</p>	30
<b>29th ST (NW) INTERNAL</b>	San Jose	3/11/2010	3 Day Posting	<p>Maximum skills w/hygiene &amp; aggression. Must be creative, self-initiating works well w/o supervision, high energy team player w/good communication, writing interpersonal skills to work w/individual w/varying degrees of disabilities &amp; behavioral issues in a residential setting. Must be a driver. Standard Computer Skills</p>	<p>Wed 5p-Mid, Thurs 6p-Mid, Fri 5p-Mid</p>	20

## LEAD SUPPORT PROVIDER OPENINGS

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<b>Waterbridge La Palma Desert Cove (C)</b>	Gallon	2/8/2010	Open Until Filled	Standard skills w/hygiene, maximum skills w/aggression, work w/individuals w/varying degrees of disabilities. Experience w/disabilities required. Proficiency on computer & experience w/incident reporting pref. Must carry supervisor's cell phone on some weekends & when supervisor is not available. Must be a driver. Standard Computer Skills	Thurs 3:30p-10p, Fri 2p-10p Sat 7a-10p, Sun 8:30a-2:30p & 5:30p-10p,	40
<b>Sapphire (C)</b>	Peddy	2/22/2010	Open Until Filled	<b>FEMALE</b> , standard skills w/hygiene, maximum skills w/aggression, lifting, non-verbal consumer, must be creative, self-initiating, team player w/good communication skills to support & teach skills to children w/autism & developmental delays in their home setting. Assist supervisor in smooth running of program. Applicant must be a driver. Standard Computer Skills	Fri 3p-Mid, Sat Mid-9a & 2p-9p, Sun 9a-8p	36
<b>2nd St. (E)</b>	Gallon	2/23/2010	Open Until Filled	Maximum skills w/hygiene, minimum skills w/aggression, wheelchairs, lifting, xperience w/disabilities required, must be organized, have good customer service & interpersonal skills, pays attention to detail, solution-focused & ability to show initiative. Ability to adhere to consumer's routines, follow menus & prepare meals, provide personal care, assist w/medications & medical appointments & other tasks as required. Ability to communicate effectively verbally & in writing a must. Proficient on computer & experience w/incident reporting preferred. Must carry supervisor's cell phone on some weekends & when supervisor is not available. Must be a driver. Standard Computer Skills	Sat 9a-8p, Sun 9a-2p, Mon-Tues & Thurs 2p-10p Mandatory Staff Mtg 2 times per month	40
<b>Kamerun (E)</b>	San Jose	3/5/2010	Open Until Filled	Maximum skills w/hygiene & aggression, applicant must be creative, self-initiating, works well w/o supervision, high energy team player w/good communication, writing & interpersonal skills to work w/individual w/varying degrees of disabilities & behavioral issues in residential setting. 1+ yrs group home experience preferred, knowledgeable w/CPES paperwork, ISP & BTP's Ability to take on supervisory role when Supervisor is not on site. Flexibility to adjust schedule as needed to accommodate needs of site. Must be a driver. Standard Computer Skills	Fri 2p-9p, Sat 9a-9p, Sun 9a-7p, Wed-Thurs 4p-8p	37
<b>BEHAVIORAL HEALTH PARAPROFESSIONAL/TECH OPENINGS</b>						
<b>Milestone (C)</b>	Ledyard	01/07/10	Open Until Filled	Standard skills w/hygiene, maximum skills w/aggression, applicant should have 6 wks experience preferred, applicant must be 21 years of age or older, valid AZ Driver's License, USA H.S. Diploma/GED. Must be a driver. Standard Computer Skills	Tues & Wed 1p-11p, Sat 6p-11p, Sun 6p-11p	30
<b>Endeavors C)</b>	Ledyard	02/03/10	Open Until Filled	Standard skills w/hygiene & aggression, 21 yrs of age or older, valid AZ Driver's License, USA High School Diploma/GED, must be independent worker w/strong organizational skills. Must be a driver. Standard Computer Skills	Tues-Wed-Thurs-Sat 3p-11p	32

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<b>La Senda (C)</b>	Ledyard	02/03/10	Open Until Filled	Standard skills w/hygiene & aggression, 21 yrs of age or older, valid AZ Driver's License, USA High School Diploma/GED, must be independent worker w/strong organizational skills - Lifting. Must be a driver. Standard Computer Skills	Fri 11p-Mid, Sat Mid-7a & 3p-Mid, Sun Mid-7a & Sun 3p-11p, Mon 3p-11p	32-40
<b>Endeavors/ (C) 2 BHPP Openings</b>	Ledyard	02/10/10	Open Until Filled	<b>MALE</b> , standard skills w/hygiene & aggression, will shadow Endeavors consumer in community to prevent inappropriate behavior. Applicant must be 21 yrs of age or older, valid AZ Driver's License, USA H.S. Diploma/GED, any combination of hours for 7 day coverage. Must be a driver. Standard Computer Skills	Mon thru Sun 7a-1p	40+
<b>BHPP/BHT Floater</b>	Ledyard	02/19/10	Open Until Filled	Available to work at least 30 hours per week & be available for all shifts inc. evenings, awake at night shifts, mornings or afternoons at any Behavioral Health setting in Tucson. Must have strong communication & writing skills; ability to write extensive case notes/data validation. 21 yrs of age or older, USA High School Diploma/GED, valid AZ Driver's License, clean driving record, reliable transportation, experience strongly pref. Eligible for Benefits & Vacation. Standard Computer Skills	Must be available 24/7 as needed with a guarantee of 30 hours per week - all shifts as needed.	30+
<b>Valiente (C)</b>	Ledyard	03/03/10	Open Until Filled	Standard skills w/hygiene & aggression, non-verbal client, applicant must have strong organizational skills & be able to work independently. AZ Driver's License, 21 yrs of age or older, USA H.S. Diploma/GED. This is a non-driver position. Standard Computer Skills	Thurs-Fri-Sat-Sun-Mon 4p-Mid	40

## LEAD BEHAVIORAL HEALTH TECH OPENINGS

<b>Landings (C)</b>	Ledyard	07/30/09	Open Until Filled	Minimum skills w/hygiene, maximum skills w/aggression, must be a driver, 21 yrs of age or older, valid AZ Driver's License, U.S.H.S. Diploma/GED, 5 yrs experience or college degree and 1+ yrs experience with DDD/SMI. Will handle supervisor role & carry cell when supervisor is not available. Must be a driver. Standard Computer Skills	Sun thru Thursday 1p-9p	40
<b>Grande (NW)</b>	Ledyard	08/05/09	Open Until Filled	Standard skills w/hygiene & aggression, bilingual preferred, must have SMI/DDD experience & meet OBHL BHT requirements, will carry cell phone as needed when supervisor is not available, 21 yrs of age, valid AZ Driver's License, U.S.H.S. Diploma/GED. Must be a driver. Standard Computer Skills	Tues-Sat 8a-4p	40
<b>Veracruz C)</b>	Ledyard	01/27/10	Open Until Filled	Standard skills w/hygiene & aggression, bilingual preferred, must have SMI/DDD experience in a children/adolescent residential setting. Team player. Must meet OBHL BHT requirements, will carry cell phone as needed in absence of supervisor, 21 yrs of age, valid AZ Driver's License, U.S.H.S. Diploma/GED. Must be a driver. Standard Computer Skills	Tues-Wed-Thurs-Fri-Sat 2p-10p	40

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<b>Manzanita (W)</b>	Ledyard	02/17/10	Open Until Filled	Standard skills w/hygiene, maximum skills w/aggression, flexible, valid AZ Driver's License, USA H.S. Diploma/GED. Must be a driver. Standard Computer Skills	Tues thr Sat 2p-10p	40
<b>Silverado (C)</b>	Ledyard	02/25/10	Open Until Filled	Standard skills w/hygiene & aggression, applicant must be 21 yrs of age or older, valid AZ Driver's License, USA H.S. Diploma/GED. Must be a driver. Standard Computer Skills	Tues-Wed-Thurs-Fri-Sat 4p-Midnight	40

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<b>SUPERVISOR OPENINGS</b>						
<b>Valiente (C)</b>	Ledyard	2/04/10 Repost	Open Until Filled	Minimum skills w/hygiene & aggression, has prior experience w/SMI Adults, preferably in outpatient setting. Understands boundaries & communicates effectively w/adults w/SMI & comprehensive service providers. Will carry & answer cell phone 24/7 & respond to emergencies. Must be a driver. Standard Computer Skills	Mon thru Fri 8a-4p	40+
<b>29th Street</b>	San Jose 3/11/	3/11/2010	Open Until Filled	Maximum skills w/hygiene & aggression, must be creative, self-initiating, works well w/o supervision, high energy team player w/good communication, writing & interpersonal skills to work w/individual w/varying degrees of disabilities & behavioral issues in a residential setting. 1+ yrs group home experience preferred, knowledge of CPES paperwork, ISP & BTP's. Must be flexible. Must carry cell phone 24/7 and be available as needed. Must be a driver. Standard Computer Skills	Mon 11a-7p, Tues 11a-6p, Wed 7a-5p, Thurs 11a-7p, Fri 11a-6p	40+
<b>EARLY INTERVENTION/ASSISTANT OPENINGS</b>						
<b>COUNSELING &amp; CONSULTING SERVICES (CCS)</b>						
<b>Therapist (C)</b>	Harvey	1/5/2010	Open Until Filled	A therapist licensed by the AZ Board of Behavioral Health Licensure in Counseling, Social Work or Marriage & Family Therapy is being sought to fill a full-time position. At least 3 years experience is preferred. This position will provide counseling & consulting services in group & individual modalities, assist clients in developing a service/treatment plan that clearly defines & supports both client & referral source goals that reflects best practices. Specific populations to be served will primarily be adult court mandated clients referred for domestic violence, substance abuse, healthy relationships, behavioral issues & parenting skills treatment. Ideal candidate will educate & encourage clients to develop cognitive, affective & behavioral changes in a safe & supportive environment w/peer involvement. Ability to communicate effectively in English both verbally & written. AZ Driver's License, 21 yrs of age or older, CPR & First Aid Certified. Must Pass a Level One Fingerprint Clearance. Standard Computer Skills required.	Mon thru Fri 8a-5p	40

## ADMINISTRATION

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<b>Site Location Key: <u>SW</u>=Southwest Tucson; <u>SE</u>=Southeast Tucson; <u>NW</u>=Northwest Tucson; <u>E</u>=East Side; <u>W</u>=West Tucson; <u>C</u>=Central Tucson; <u>TT</u>=Throughout Tucson</b>						

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## MINIMUM JOB REQUIREMENTS

<u>DIRECT SUPPORT PROVIDER</u>	Drivers must be 21 yrs. of age with a valid AZ Drivers License. Must be able to climb stairs and lift a minimum of 50 lbs. Must be able to pass a DPS Fingerprint Clearance. Standard Computer Skills Required
<u>EMPLOYMENT SPECIALIST</u>	Same as DSP job requirements above. In addition, must be willing to work outdoors when necessary and train/teach work skills in a community environment. Standard Computer Skills Required.
<u>EARLY INTERVENTION ASSISTANT</u>	Same as DSP job requirements above. In addition, For Assistant position: An Associate' Art's Degree from an accredited college or university with a major in early childhood development, psychology or education, or a closely related field or Child Development Associate (CDA) Degree. Position requires completion of the AzEIP Standards of Practice
<u>LEAD SUPPORT PROVIDER</u>	Same as DSP job requirements above. 1 yr of residential experience required. Standard computer skills.
<u>SUPERVISOR I</u>	See LSP job requirements above. In addition, high school diploma or GED plus two (2) years experience in human services/behavioral health field; two (2) yrs. previous supervisory experience, ability to write Behavioral Treatment Plans & knowledge of DDD monitoring regulations. <i>Any combination of training and experience that demonstrates the necessary skills may be substituted for the aforementioned experience.</i>
<u>SERVICE COORDINATOR</u>	See Supervisor job requirements above. In addition, Completion of an Associate of Arts Degree or equivalent three (3) years of experience working in the human service field with developmentally disabled/seriously mentally ill populations is required. (Any combination of training and experience that demonstrates the necessary skills may be substituted for the aforementioned experience.) Preferred Qualifications: Bachelor's degree in a behavioral health field from an accredited college; or a bachelor's degree in any field plus one (1) year experience in behavioral health. Standard Computer Skills
<u>CCS CONSULTANT</u>	Must be a minimum of 21 years of age. Bachelors Degree in Counseling or Social Services. Must be able to pass a DPS Fingerprint Clearance. Preferred Qualifications: Arizona Board of Behavioral Health Licensure in Counseling, Social Work or Marriage and Family Therapy. (2) years counseling/consulting experience. CPR and First Aid Certification. Word, Excel required
<u>CCS PROGRAM COORDINATOR</u>	Must be a minimum of 21 years of age. Masters Degree in Counseling or Social Services (or Bachelors Degree for DDD Coordinator). Strong Organizational and communication skills. Computer/Network/database proficiency. Must be able to pass a DPS Fingerprint Clearance. Preferred Qualifications: Arizona Board of Behavioral Health Licensure in Counseling, Social Work or Marriage and Family Therapy. (3) years counseling/consulting experience. Functional Behavioral Assessment/Positive Behavioral Support proficient CPR and First Aid Certification. Strong Group/meeting facilitation skills. Word, Excel required.
<u>BEHAVIORAL HEALTH PARAPROFESSIONAL</u>	Drivers must be 21 yrs. of age with a valid AZ Drivers License. Must be able to climb stairs and lift a minimum of 50 lbs. Must be able to pass a DPS Fingerprint Clearance. Standard Computer Skills Required. Must have a United States High School Diploma/GED.
<u>BEHAVIORAL HEALTH TECHNICIAN</u>	Drivers must be 21 yrs. of age with a valid AZ Drivers License. Must be able to climb stairs and lift a minimum of 50 lbs. Must be able to pass a DPS Fingerprint Clearance. Standard Computer Skills Required. Must have a United States Diploma/GED. Must have Bachelor's Degree + one year of residential experience with SMI-or-4 years of residential experience with SMI in Behavioral Health residential setting.
<u>LEAD BEHAVIORAL HEALTH TECHNICIAN</u>	Drivers must be 21 yrs. of age with a valid AZ Drivers License. Must be able to climb stairs and lift a minimum of 50 lbs. Must be able to pass a DPS Fingerprint Clearance. Standard Computer Skills Required. Must have a United States Diploma/GED. Must have 5 years experience in Behavioral Health with SMI-or-Bachelor's Degree + 1 year experience in Behavioral Health residential setting with SMI.

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### OPEN POSITION BREAKDOWN BY AD & TITLE

Gallon	4.00	DSP/PSP	1.00
Ledyard	12.00	LSP	1.00
San Jose	6.00	BHT/BHPP	6.00
Peddy	1.00	LBHT	5.00
Admin - Enoki	-	Supervisor	-
		Early Intervention	-
Bennetti	1.00	Foster Care	-
CCS	-	Administrative	-
		CCS Counselor	-
		CCS Consultant	-
		CCS Support Spe	-
<b>Total</b>	<b>24.00</b>		<b>13.00</b>